



# ACCOMMODATION INFORMATION

## FOR GROUP STAYS

PROPERTY NAME The Island Accommodation - Phillip Island YHA  
 LOCATION 10-12 Phillip Island Road, Newhaven, Phillip Island  
 PHONE NUMBER 03 5956 6123 EMAIL phillipisland@yha.com.au  
 WEB ADDRESS yhagroups.com.au

INSURANCE Does the property have public liability cover? Yes  No

Activity/program <i>Please list</i>	Recommended age group/fitness level/prerequisite skills	Staff accreditation/competence <i>for this activity/program</i>	Potential risks <i>List hazards/risks related to each activity/program and the property</i>	Control strategies <i>Outline strategies for ensuring visitor safety for this potential risk</i>
Accommodation	All ages	Yes	Security	WHS Policies
Surfing Lessons	All ages	Yes	Accreditation	WHS Policies
PINP Ranger Talks	All ages	Yes		WHS Policies

Equipment <i>List any equipment, including personal protective equipment, to be provided for use during the activities/programs</i>	
Sheets, pillows, blankets, doonas, beds	
Surf boards wetsuits	
Booklets	

Is all equipment at the property maintained in accordance with the WHA Regulation, appropriate standards and codes of practice? Yes  No

Other requirements <i>Where relevant, list other requirements such as clothing, footwear and sun screen that participants are required to bring. Indicate if any items are provided by the property</i>	
Sunscreen	
Towels	

Supervision/services <i>List services provided by property including briefings, guided tours, supervision of activities etc</i>	
Group welcome pack provided to group leader on arrival and a briefing from the staff on facilities and emergency procedures	
Reception and Night Manager	

## ACCESS

- Are access to and egress from the premises safe and without risk to health? Yes  No
- Is the property wheelchair accessible? Yes  No
- Are disabled toilets available? Yes  No

## EMERGENCIES

- Are emergency procedures in place in the property? Yes  No
- Are employees and others undertaking work (including volunteers) trained to deal with emergency situations? Yes  No

## CONSTRUCTION/MAINTENANCE/REPAIR

- Are licensed personnel used for all construction, maintenance and repair work? Yes  No

## FIRST AID

- Are first aid kits available for each activity? Yes  No
- Is there a trained first aid officer at the property? Yes  No
- Is a first aid room available? Yes  No

## CHILD-RELATED EMPLOYMENT

- Are employees and others undertaking work (including volunteers) of your organisation engaged in child-related employment as defined by the Commission for Children and Young People Act 1998? Yes  No

**Please note that the information provided above was current as at the date above. It has been provided by the property to assist employees in their management planning for excursions. If further information is required please directly contact the property.**